

Coddenham Parish Council



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CODDENHAM ANNUAL PARISH MEETING

Minutes of the meeting held on 15 May 2024 at 7.30pm

Present: Cllr. Gregory (Chair, Coddenham Parish Council)
Cllr Mills (Vice-Chair, Coddenham Parish Council)
District Cllr D Penny
District Cllr J Whitehead
14 members of the public

In attendance: Maggie Burt, Clerk to the Parish of Coddenham

The meeting was chaired by Cllr Gregory.

- 24/25/1** The Chair's Welcome
Cllr Gregory welcomed everyone to the meeting.
- 24/25/2** Apologies
No apologies were received.
- 23/24/3** To Confirm the Minutes of the Annual Parish Meeting held on 188 May 2023 and to Consider any Matters Arising
The minutes of the meeting had been published on the Parish Council website.
The minutes were confirmed as an accurate record of the meeting and were duly signed by Cllr Gregory.
There were no matters arising.
- 24/25/4** To Receive the Report from the County Councillor
The Annual report had been received from County Cllr Hicks prior to the meeting and has been published on the Parish Council website.
- 24/25/5** The Chair's Report
Cllr Gregory presented the Chair's report. The Report has been published on the Parish Council website. Of particular note was the need for more Councillors and Cllr Gregory asked that attendees consider whether there were any parishioners who might consider being co-opted to the Council.
- 24/25/6** To Receive the Report from the District Councillors
The Annual report had been received from District Councillor Penny prior to the meeting and has been published on the Parish Council website.

24/25/7

To Receive Reports from Representatives of Village Clubs and Groups

Reports from the following parishioner organisations were received prior to the meeting and have been uploaded to the Parish Council website.

- Parochial Church Council
- Gardemau Trusts
- History Club
- Day Foundation

In addition, short reports were presented at the meeting for the following organisations:

- Coddendam Country Club

Bea Cousins, Chairperson, Coddendam Country Club reported that, although the renewal of membership was mid cycle, there were already 100 members. She also stated that roof repairs and replacement of electrical fixtures and fittings were to be undertaken and a carbon audit to be carried out. Planned events include quizzes, karaoke evenings, race nights, a beer festival and new food vans were being hosted.

- Community Shop

Mr Stanley-Bell reported that they were nearing the 5th anniversary of the Community Shop and although it was a very challenging time for retail, there had been an increase in revenue and profits. He praised the major input of the current volunteers and mentioned the continuing need for more volunteers. Two new Supervisors had been appointed recently and were making an impact. In addition, low energy lighting had been installed, assisting with lowering the carbon footprint and the costs of energy.

- The Community Centre

Mr MacPherson, Chair and Trustee of The Coddendam Centre, stated that the Centre was on a positive trajectory, ensuring that activities catered for all ages. They had just received Gold accreditation for their carbon footprint and were continuing to look for improvements. There are currently 3 Trustees and Mr MacPherson stated that there was a need for more.

- Coddendam Community Response Group (CCRG)

Mr MacPherson, acting Chair of the CCRG, presented their report. Set up in 2020, the CCRG was set up to increase collaboration between all the groups and organisations in the parish. Their website was well received with some 1,200 hits per month. The work of the CCRG presents more opportunities to resolve any issues which arise between the various groups.

24/25/8

To Receive an Update on the Parish Plan

Cllr. Mills presented an update on the Parish Plan which was published a year ago; the update had been uploaded to the Parish Council website. Cllr. Mills reminded attendees that this was a Parish Plan, not a Neighbourhood Development Plan or another statutory form of plan although there was a possibility that it may transition into such in order to access further funding at some point in the future.

- Energy – 2 further Reduce, Reuse, Recycle events were planned for 2024/25
- Green Spaces – the Working Group had undertaken significant general maintenance and a revised Circular Walks leaflet had been produced. In addition, the footpaths had been surveyed, more trees and native hedgerow plants had been ordered and planted. Outline plans are in place to consider purchasing more land for a Community Orchard or further green space, should funding become available.
- Housing – input is needed from parishioners as to what sort of housing is needed locally.
- Roads/Traffic – additional signage will be installed by the Highways Dept to improve the Rectory Road junction to keep heavy goods vehicles away from Coddendam High Street. Plans are also being put together to consider parking issues in the village and traffic

calming measures. Any such plans would be consulted upon before being taken any further.

- Community Hubs/Warm Rooms – such issues are being actively considered as part of the Parish Plan.

24/25/9

Items Raised by Parishioners to take Forward for Consideration by the Parish Council

No matters were raised.

There being no other business, the meeting closed at 21:02

Chair: _____

Date: _____