

Coddenham

Parish Council



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To All Parish Councillors

You are hereby summoned to attend the **Parish Council Meeting** to be held on **Wednesday 23 September 2026** scheduled for 7.30pm, at The Coddenham Centre, when the under-mentioned business will be transacted

Maggie Burt
Clerk to the Council and Proper Officer

AGENDA

1. **APOLOGIES FOR ABSENCE**

To **RECEIVE** and **APPROVE** apologies for absence

2. **DECLARATIONS OF INTEREST:**

To **RECEIVE** any Declarations of Interest or Delegated Dispensation decisions or to **APPROVE** such dispensation requests as needed

3. **PUBLIC FORUM:**

- a) To **RECEIVE** comments from residents of the parish on current agenda items
- b) To **RECEIVE** reports from the County and District Councillors

4. **PLANNING:**

- a) To **CONSIDER** planning matters, including receipt of the current planning schedule
- b) To **CONSIDER** the proposed extension to Barham Quarry and to **AGREE** actions as required

5. **PARISH COUNCIL MEETING:**

- a) To **RECEIVE** and **CONFIRM** the minutes of the parish council meeting held on 16 July 2026
- b) To **CONSIDER** any matters arising from the minutes of the parish council meeting held on 16 July 2026
- c) To **CONSIDER** any further information available regarding the Shrublands Event in July 2026 and to **AGREE** actions as required

6. **HIGHWAYS:**

- a) To **RECEIVE** an update from the Highways working group and to **AGREE** actions as required
- b) To **RECEIVE** a briefing note from the Highways working group to update County Cllr. Keogh on the traffic issues currently outstanding with SCC Highways and to **AGREE** actions as required
- c) To **CONSIDER** parking issues along School Road and to **AGREE** actions as required
- d) To **CONSIDER** the standard of road resurfacing within the parish and to **AGREE** actions as required
- e) To **CONSIDER** a request from a parishioner to have the painted 20mph road signs repainted and further 20mph signs to be installed on the upper part of the High Street and to **AGREE** actions as required

7. **GREEN SPACES:**

- a) To **RECEIVE** the report from the Broom Hill Trust and to **AGREE** actions as required
- b) To **RECEIVE** the report from the Mill Hill, Three Cocked Hat and Allotments working groups and to **AGREE** actions as required

8. **CHURCHYARD**

- a) To **RECEIVE** the churchyard report and to **AGREE** actions as required
- b) To **RECEIVE** a report on the churchyard wall repair project and to **AGREE** actions as required
- c) To **CONSIDER** an increased quotation from £61,924.200 (ex VAT) quoted in August 2025 (with an advised initial contract price of £63,795 ex VAT) to £69,885.20 (ex VAT) quoted in July 2026 from Herringbone Contractors and to **AGREE** actions as required
- d) To **CONSIDER** an application for a third PWLB loan proposed for a capital sum of approx. £75,000 repayable over 10 years to cover the bulk of the cost of the repair and maintenance works to the churchyard wall together with an application to seek the Secretary of State's approval for the proposed borrowing and to **AGREE** actions as required

9. **FINANCE**

- a) To **APPROVE** the schedules of payments for July and August 2026
- b) To **AGREE** the bank statement balances and to **RECEIVE** the budget and precept reports for July and August 2026
- c) To **APPROVE** the application from The Coddensham Centre for £642.02 Neighbourhood CIL monies to fund the installation of new bins near the children's play
- d) To **REVIEW** and **APPROVE** the application for a Price in Your Place grant from MSDC for £5000 to cover the bulk of the cost of the new gates to the churchyard and to **CONSIDER** and **APPROVE** the parish council meeting the remaining amount of £433 (ex VAT)
- e) To **APPROVE** an application submitted for a locality grant of £375 to cover the costs of the 3Rs events in 2026/27

10. **INSURANCE**

To **CONSIDER** quotations received for insurance cover in respect of all relevant insurable risks from 1 October 2026 to 30 September 2029 and to **AGREE** actions as required

11. **EXTERNAL AUDIT 2025-26**

To **CONSIDER** the report from the external auditors and to **AGREE** actions as required

12. **COUNTY COUNCIL REPRESENTATION**

To **CONSIDER** current representation and to **AGREE** actions as required

13. **POLICY REVIEW**

To **CONSIDER** an amended Complaints Procedure to comply with the Data (Use and Access) Act 2025 and to **AGREE** actions as required

14. **WEBSITE**

To **CONSIDER** transferring the current website to a new template produced by Pear Space (was Suffolk Cloud) and to **AGREE** actions as required

15. **NEXT MEETING**

- a) To **CONFIRM** the next meeting of the Parish Council to be on 18 November 2026
- b) To **CONSIDER** matters raised by members of the public, including matters for consideration at the next parish council meeting