Coddenham
Parish Council

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To All Parish Councillors

You are hereby summoned to attend the **Parish Council Meeting** to be held on **Wednesday 18 November 2026** scheduled for **7.30pm**, at The Coddenham Centre, when the under-mentioned business will be transacted

Maggie Burt
Clerk to the Council and Proper Officer

AGENDA

1. **APOLOGIES FOR ABSENCE**
   To **RECEIVE** and **APPROVE** apologies for absence
2. **DECLARATIONS OF INTEREST**:
   To **RECEIVE** any Declarations of Interest and the following Delegated Dispensation decisions and to **APPROVE** such dispensation requests as needed including
   a) Cllr. N Mills – dispensation for Agenda items relating to the Coddenham Community Shop
   b) Cllr. J C Whitehead - dispensation for Agenda items relating to the Coddenham Community Shop
3. **PUBLIC FORUM:**
   a) To **RECEIVE** comments from residents of the parish on current agenda items
   b) To **RECEIVE** reports from the County and District Councillors
4. **PLANNING:**
   To **CONSIDER** planning matters, including receipt of the current planning schedule and to **AGREE** actions as required
5. **PARISH COUNCIL MEETING:**
   a) To **RECEIVE** and **CONFIRM** the minutes of the parish council meeting held on 23 September 2026
   b) To **CONSIDER** any matters arising from the minutes of the parish council meeting held on 23 September 2026 and to **AGREE** actions as required
6. **CODDENHAM COMMUNITY SHOP RELOCATION**
   To **CONSIDER** the proposed relocation and to **APPROVE** parish council support in principle
7. **HIGHWAYS:**
   a) To **RECEIVE** an update from the Highways working group and to **AGREE** actions as required
   b) To **CONSIDER** the possible replacement of the current Speed Indicator Device (SID) and to **AGREE** actions as required
8. **GREEN SPACES:**
   a) To **RECEIVE** the report from the Broom Hill Trust and to **AGREE** actions as required
   b) To **RECEIVE** the report from the Mill Hill, Three Cocked Hat and Allotments working groups and to **AGREE** actions as required
   c) To **CONSIDER** a quotation from Eastwood Tree Services for £2,250 + VAT to cut back the hedging on the southern boundary of Broom Hill.

d) To **CONSIDER** a quote received from Eastwood Tree Services for £400 + VAT to undertake a Tree Survey.

9. **CHURCHYARD**
   a) To **RECEIVE** the churchyard report and to **AGREE** actions as required
   b) To **RECEIVE** a report on the churchyard wall repair project and to **AGREE** actions as required
10. **FINANCE**
   a) To **APPROVE** the schedules of payments for September and October 2026
   b) To **AGREE** the bank statement balances and to **RECEIVE** the budget and precept reports for September and October 2026
   c) To **DISCUSS** principles involved in setting the 2027/28 Budget and Precept and **AGREE** actions as required
   d) To **REVIEW** the list of current Direct Debits and to **AGREE** actions as required
   e) To **REVIEW** expenditure over £500 for Q1 and Q2 2026/27 and to **AGREE** actions as required
   f) To **CONSIDER** the application from The Coddenham Centre for £642.02 Neighbourhood CIL monies to fund the installation of new bins near the children's play ground
   g) To **CONSIDER** the application from The Coddenham Centre for s106 grant funding and Sustainable Communities Food Fund grant aid and to **AGREE** actions as required
11. **EXTERNAL AUDIT 2025-26**
   To **CONSIDER** the report from the external auditors and to **AGREE** actions as required
12. **EMERGENCY PLAN**
   To **REVIEW** the updated Emergency and Resilience Plan and to **AGREE** actions as required
13. **COMMUNITY GOVERNANCE REVIEW**
   To **CONSIDER** the result of the community governance review and to **AGREE** actions as required
14. **POLICY REVIEW**
   To **CONSIDER** the updated Policy Review Schedule and to **AGREE** actions as required
15. **NEWSLETTER**
   To **CONSIDER** topics for articles for the next Newsletter and **AGREE** actions as required
16. **FREEDOM OF INFORMATION REQUESTS**
   To **CONSIDER** FoIA activity over the past year and **AGREE** actions as required
17. **MEETING DATES FOR 2027/28**
   To **CONSIDER** and **APPROVE** the following dates:
   a) Annual Parish Meeting 2027 (to be held between 1 March and 1 June)
   b) Dates for parish council meetings between July 2027 and March 2028
18. **NEXT MEETING**
   a) To **CONFIRM** the next meeting of the parish council to be on **30 December starting at 18.00**
   b) To **CONSIDER** matters raised by members of the public, including matters for consideration at the next parish council meeting