

Coddenham Parish Council



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To All Parish Councillors

You are hereby summoned to attend the Parish Council Meeting to be held on **Thursday, 18 March 2021**, scheduled for 7.30pm, when the under-mentioned business will be transacted.

This meeting is to be held in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. As a member of the public, if you would like to attend the meeting via remote access, please contact the Clerk by 5pm on Wednesday, 17 March 2021.

Sue Frankis

Clerk to the Council and Proper Officer

Thursday, 18 March 2021

AGENDA

1. To **RECEIVE** apologies for absence
2. To **RECEIVE** any Declarations of Interest or Delegated Dispensation decisions or to **APPROVE** such dispensation requests as needed
3. To **CONSIDER** comments from residents of the parish on current agenda items
4. To **RECEIVE** reports from the County and District Councillors
5. To **RECEIVE and CONFIRM** the Minutes of the Parish Council meeting held on 19 January 2021
6. To **CONSIDER** any matters arising from the Minutes of the Parish Council meeting held on 19 January 2021
7. To **RECEIVE** an update from the Coddenham Parish Council Highways Working Group and to **AGREE** actions as required
8. To **RECEIVE** an update from the Coddenham Parish Council Coddenham Centre Management Group representative
9. To **RECEIVE** the Churchyard Report, including church wall repairs and tree works and to **AGREE** actions as required
10. FINANCE: i) to **APPROVE** the Schedules of Payments for February and March 2021
ii) to **AGREE** the bank statement balances and to **RECEIVE** the Budget and Precept Reports as at 31 January and 28 February 2021
iii) to **AGREE** to budget heading virements as per the RFO Report

11. To **RECEIVE** an update on the MSDC Business Rates Demand and to **AGREE** actions as required
12. To **RECEIVE** the Clerk's Report
13. PLANNING: i) to **CONSIDER** planning matters, including receipt of the Planning Schedule
ii) to **CONSIDER** planning application numbers SCC/0005/21MS/VOC, 0006 and 0007
iii) to **RECEIVE and CONFIRM** the minutes of the Parish Council Planning meeting held on 4 March 2021
iv) to **CONSIDER** any matters arising from the Minutes of the Parish Council Planning meeting held on 4 March 2021
14. To **AGREE** CIL Statement at 31 March 2021
15. To **AGREE** Award of Parish Council Grounds Maintenance Contract for 2021/22
16. To **AGREE** the Appointment/Re-Appointment of the Internal Auditor for 2021/22
17. To **AREE** Purchase of a RBL 'Tommy' Statue
18. To **AGREE** Street Lighting Lighting-Up Times
19. To **AGREE** to Request a Coddensham Parish Council Governance Review
20. To **AGREE** Re-new the Clerk's SLCC Membership
21. To **CONSIDER** Parish Street Cleaning
22. To **AGREE** the 2021 Internal Control Statement, Including the Quarterly Internal Control Report
23. To **AGREE** the Risk Assessment and Management (Financial) for the period 1 April 2020 to 31 March 2021
24. To **ADOPT** the Risk Management Strategy 2021
25. To **CONSIDER** a Grit Bin Policy
26. To **AGREE** Emergency Tree Works at Broom Hill
27. To **AGREE** a Revised Date for the Annual Parish Council Meeting (1-6 May 2021)
28. To **CONFIRM** the date of the next meeting of the Parish Council
29. Matters raised by members, including matters for consideration at the next Parish Council meeting