

CODDENHAM PARISH COUNCIL

Agenda Paper



Thursday 21st March 2019

Report to Council

Item 8. To **RECEIVE** the Clerks Report

Management of the Community and Sports Hall.

The Clerk is concerned by reports stating that the Parish Council has resolved to transfer the ownership and/or management of the Coddensham Community and Sports Centre to a charitable body and that it has appointed a sub-committee with delegated authority to make the necessary decisions on behalf of the Council. The Clerk is obliged to advise all interested parties that Council has made no such resolution nor appointed any such committee.

For the avoidance of doubt, in September 2018 Council resolved:

that the PC commits in principle to establishing a trust to administer CCC considering the preferred options of the council.

At that meeting Cllrs Fawdry, Fowler and Peacock volunteered to form the working group and to report its findings back to Parish Council.

Based on the Working Group's reports to date, Council has resolved:

that a consultant from Groundwork (East) be engaged [...] to prepare a report on the transition of the Community and Sports Hall from the control of the Parish Council to a Charitable Trust,

and

to accept and implement the recommendations in the report from Groundwork East.

The recommendations from the report were:

that the council considers setting up a Charitable Incorporated Organisation using the ACRE model document (supplied)

and

to purchase a copy of the CIO model application form from Community Action Suffolk.

Council has yet to consider a proposal based on the recommendation in the commissioned report and the Clerk is seeking advice as to the Council's legal authority to establish a charitable body, but it is understood that a group of prospective Trustees has had preliminary discussions with the Charities Commission on this matter and that they intend to set up the charity without Council involvement. Whilst discussions between the Council's Working Group and the prospective Trustees will inform the Council's decisions going forward, Council will need to exercise due diligence in consideration of the legal and financial implications of any decision regarding the disposal of the Community Centre. To this end the Clerk recommends that Council engage legal advisors in advance of such a consideration, subsequent to which it may require further advice and representation on the conveyance, should it resolve to transfer the asset to a charity.

Coddenham Parish Council

Correspondence

The Clerk has received a request from Suffolk Accident Rescue Service to bring it's 2019 report to Councillors attention. The report and a covering letter are attached below.

Council Meetings 2019/20

A draft schedule of 2019/20 meetings for the Parish Council and ancillary bodies is attached below, as Item 8)b) for council's consideration.

Peter Whitehouse
Parish Clerk



Suffolk Accident Rescue Service

Honorary President: Dr Andy Mason

Registered Charity 1168764

Unit 1B, Woolpit Business park, Windmill Avenue, Woolpit, Bury St Edmunds, IP30 9UP

Main Office Tel: 01359 244186
Fundraising & Media enquiries:

Email: sarshq@gmail.com
fundraise4sars@gmail.com

3 March 2019

Via email

Mr P Whitehouse
Clerk to Coddensham Parish Council
4 Moat Farm Close
IPSWICH
IP4 4AJ

Dear Mr Whitehouse

I should like to take this opportunity to bring your Parish Council up to date on the work of SARS and, to this end, I am attaching the latest report for the perusal of yourself and your Councillors.

As the accompanying report will illustrate, our charity continues to attend medical emergencies on a voluntary basis all around Suffolk and its boundaries. We rely entirely on voluntary donations to support our work, and we would like to make an appeal to the Council for a donation to help with our running costs over the next 12 months.

Our latest independently verified accounts have now been posted on the Charity Commission website where they can be downloaded, but we can send a hard copy on request.

You can also visit our website www.sars999.org.uk to gain a greater insight into Suffolk Accident Rescue Service and why we need your support.

We hope that the Council can help us maintain our life-saving service around Suffolk.

Yours sincerely

Sue Groom
Volunteer Fundraiser



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SARS UPDATE 2019

Activity

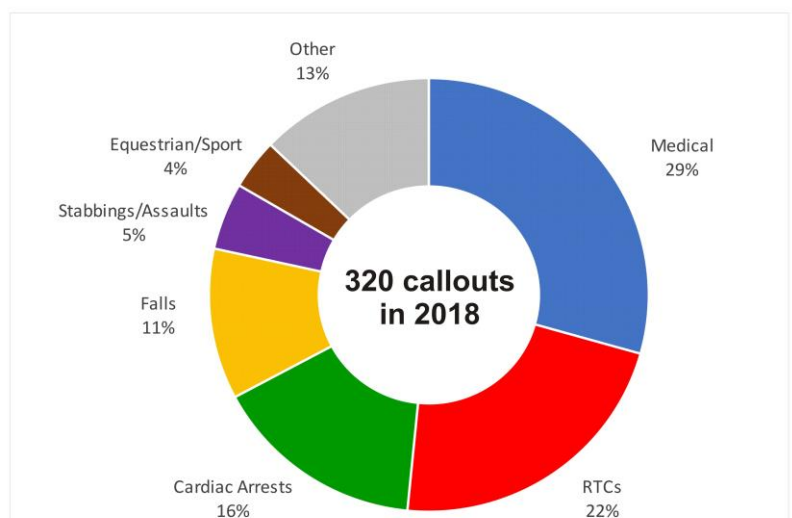
SARS responded to 320 call outs across the region in 102 different locations in 2018. This was an increase of 5% on our previous year's activity, and included incidents close to yourself – Barham, Claydon, Needham Market and 46 mobilisations to Ipswich as examples. During this period we inducted four new team responders which facilitated an increase in team shifts by 27% this year and our teams attended 53% more patients than in 2017. Our team resource is mobile all over Suffolk, and it remains the only specialist critical care team resource based within the county. We also established a new solo responder in June 2018, taking the number of SARS clinicians operating autonomously to twelve. SARS solo responders contribute 66% of our overall activity.

SARS responders include anaesthetists, consultants in emergency medicine and other pre-hospital specialists. They have skills and carry drugs and equipment **not** found on frontline ambulances. This means that they can bring an additional level of care to patients, particularly those who are in a time-critical and life-threatening condition.

Almost half of 2018 activations were to patients injured in road accidents or suffering cardiac arrests. In 20% of the incidents attended, a SARS responder was the first medical resource on scene. This illustrates the value of having a locally based critical care resource in our predominantly rural county.

Our specialist service continued to be offered on a voluntary basis with all our clinicians giving their time and expertise without charge. This was and remains a significant commitment from our responders who all have full-time jobs and volunteer for SARS in their spare time. Our clinicians provided thousands of volunteer hours in 2018, and if our service were been offered on a commercial basis it would cost many hundreds of thousands of pounds.

SARS Callouts 01/01/2018 - 31/12/2018 (20% first on scene)





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As well as helping critically ill and injured patients, SARS continued to contribute to preventative initiatives. We provided CPR awareness demonstrations at schools and events around the county to raise awareness of the importance of members of the public, particularly young people, learning this basic life-saving skill. We know that this can make a vital difference to patients suffering cardiac arrests whose survival really does depend on immediate bystander assistance.



Expenditure

SARS relies on voluntary grants and donations to support its work and we receive no central government funding. Donations helped fund training and equipment costs for new and existing clinical volunteers. In 2018, donations helped cover the initial costs of inducting four new team responders and the setting up of a new solo responder. They also helped fund Personal Protective Equipment, specialist drugs, the running costs of our team vehicle and training kit for our team members. Regular expenditure also included replacing equipment used on patients, covering the costs of insurance for emergency responding and ensuring strong clinical governance around all our activity. We continue to maintain a light infrastructure in terms of paid staff (2).



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Future plans

We have 2 significant equipment purchases that we are keen to raise funds for this year. Firstly we need to start a phased replacement of our existing monitoring equipment. Monitors are one of the key pieces of equipment for SARS solo responders. They incorporate defibrillation and pacing capabilities as well as providing our responders with the vital data they need to be able to make the advanced interventions necessary to help critically ill patients. The other piece of equipment we are looking to purchase is a portable ultrasound for our team vehicle. SARS is mobilized to trauma and cardiac patients on a regular basis. The ultrasound will provide a high quality diagnostic capability for our teams which will provide vital information on “invisible” conditions such as internal bleeding which will help save peoples lives.

We will also be looking to further increase our team activity which currently represents about 34% of our clinical operations. This will involve bringing new volunteer clinicians into the charity.

We are also keen to expand our current CPR awareness sessions. These have always been offered on a voluntary basis without charge and we are passionate about doing our bit to increase bystander CPR rates to help reduce the number of fatal cardiac arrests in our county. It is excellent news that there are plans afoot to introduce these basic life-saving skills into the national curriculum in 2020.

We would like to appeal to the Councillors for help with our fundraising to cover some of these costs. Your donation will help us provide a greater resource, maintained at a sustainable level, to help patients in critical need in the local community. Your support will help us to continue to save lives in 2019 as we have done in each of the last 46 years.

If you require more information, please contact,

Ben Hall, General Operations Manager, Suffolk Accident Rescue Service, fundraise4sars@gmail.com



Code		Meeting	notes	Item 9)b) 21st Mar 2019	2019/20
PC	Parish Council			21 March 2019	Thu
FWG	Finance Working Group		4th quarter accounts \ EoYReport to PC 18th Apr	08 April 2019	Mon
PC	Parish Council			18 April 2019	Thu
APM	Annual Parish Meeting		Clerk / RFO Annual Presentation	25 April 2019	Thu
			Audit, Internal, Submission Date		Sat
CC	Community Centre			01 May 2019	Wed
PCE	Parish Council Elections		Four Year Cycle	02 May 2019	Thu
AGM-PC	Parish Council AGM		Receive Annual Financial Report	16 May 2019	Thu
PC	Parish Council		Approval of Annual Return	16 May 2019	Thu
Audit			Audit, Public Rights, from		Sat
Audit			Audit, External, Submission Date		Sat
PC	Parish Council			27 June 2019	Thu
CC	Community Centre			03 July 2019	Wed
FWG	Finance Working Group		1st quarter accounts	08 July 2019	Mon
Audit			until		Sat
PC	Parish Council		Audit, External, Report.	25 July 2019	Thu
CC	Community Centre			04 September 2019	Wed
PC	Parish Council			19 September 2019	Thu
FWG	Finance Working Group		2nd quarter accounts	06 October 2019	Sun
PC	Parish Council			17 October 2019	Thu
CC	Community Centre		Budget meeting	06 November 2019	Wed
FWG	Finance Working Group		Budget Preparation meeting	11 November 2019	Mon
PC	Parish Council		Budget Preparation, Report to Council	28 November 2019	Thu
FWG	Finance Working Group		3rd quarter accounts	06 January 2020	Mon
CC	Community Centre			15 January 2020	Wed
PC	Parish Council			23 January 2020	Thu
CC	Community Centre			11 March 2020	Wed
PC	Parish Council			26 March 2020	Thu
FWG	Finance Working Group		4th quarter accounts \ EoYI Report to PC 23rd Apr	13 April 2020	Mon
PC	Parish Council			23 April 2020	Thu
APM	Annual Parish Meeting			23 April 2020	Thu
AGM-PC	Parish Council AGM			14-May-20	Thu

AGM-PC 1
 PC 9
 APM 1
 CC 5
 FWG 5
 Meetings: 21