

# Coddenham

## Parish Council



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To All Parish Councillors

21<sup>st</sup> November 2017

You are hereby summoned to a Parish Council Meeting to be held on **Tuesday 28<sup>th</sup> November 2017**, at **7.30pm**, in the Foyer of the Community and Sport Centre, when the under-mentioned business will be transacted.

Clerk to the Council

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### **CODDENHAM PARISH COUNCIL MEETING**

### **Tuesday 28<sup>th</sup> November 2017**

### **AGENDA**

1. To **RECEIVE** and **APPROVE** apologies for absence.
2. To **RECEIVE** any Requests for Dispensation on Declarations of Interest
3. To **RECEIVE** reports from **Cllr Hicks** and/or **Cllr Passmore** and to **CONSIDER** comments from Parishioners and representatives of User Groups.
4. To **RECEIVE** and **APPROVE** the Minutes of the Parish Council meeting, 12<sup>th</sup> October 2017.
5. To **RECEIVE** progress reports on matters arising from previous meetings.
6. To **CONSIDER** recommendations from the Policy Review Group.
7. To **RECEIVE** the Minutes of the Churchyard Management Committee and **CONSIDER** matters arising.
8. To **CONSIDER** a proposal that the Parish Council aims to be a Quality Council within two years.
9. To **RECEIVE** a verbal report from the Human Resources Working Group - proposal to adopt an Appraisal Process for Council staff. (Cllr Burton)
10. To **RECEIVE** a report on the up to date discussions with the Trustees of the Day Foundation following a verbal presentation by the Working Group. (Cllr Fowler)
11. To **RECEIVE** a report on the Management and Reporting of the Community Infrastructure Grant
12. To **CONSIDER** a proposal that the Parish Council contribute a sum towards Adult Outdoor Gym Equipment on the recreation ground. (Cllr Lock)
13. To **CONSIDER** the Council's Budget Review and Precept requirement for 2018/19.
14. To **CONSIDER** Planning Applications and to **NOTE** Planning Decisions.
15. To **RECEIVE** the Clerk's report.
16. To **RECEIVE** the Responsible Financial Officer's report.
17. To **NOTE** any Correspondence received before the meeting.
18. To **RECEIVE** questions from Councillors and **NOTE** agenda items for the next meeting.
19. To **CONFIRM** the date of the next meeting of the Parish Council.

**Tuesday 23rd January 2018**